

## Journal of Global Economic Analysis Style Guidelines

- Authors of accepted articles must format their manuscripts in accordance with the JGEA's style guidelines and template. Failure to comply with the journal's style guidelines will delay publication of accepted manuscripts.
- Accepted manuscripts should be submitted as pdf files.
- Authors are encouraged to use the JGEA's Microsoft Word or LaTeX templates.
- The following document structure should be used:
  1. Introduction.
  2. Subsequent sections, which would normally include separate sections for "Methods" and "Results" plus other sections as necessary. Tables and figures should be included in the text near where they are first mentioned.
  3. Conclusions
  4. Acknowledgements
  5. References.
  6. Appendices (if any)
- Authors should follow the naming conventions used by the Center for Global Trade Analysis when referencing official GTAP products. For example, authors should use 'GTAP Data Base' (and not "GTAP database").
- Different versions of the GTAP Data Base should be identified using explicitly stating the version number when first referencing the database – for example, 'This study employs version 9 of the Global Trade Analysis Project (GTAP) Data Base...' – and using a numerical indicator in subsequent reference – for example, 'The base year for the GTAP 9 Data Base is 2011...'
- Define acronyms when they are first used in both the abstract and the main text. For example, if GTAP is used in both the abstract and the main text of the paper, 'Global Trade Analyses Project (GTAP)' should be used for when GTAP is first mentioned in the abstract, and also when it is first used in the main text.
- A single (not double) space should be included between a period and the start of a new sentence.
- Avoid ending pages with a section or a sub-section title.

- Supplementary files (if applicable) should be included in a zip archive. This archive should include a file named readme.txt that explains how the files are organized and, if computer code is included, how to run the program(s).
- To emphasize material in the middle of a sentence, em dashes (dashes the length of a capital “M”) should be used with spaces before and after each em dash. Example: The fairgrounds — cold and wet in the October rain — were deserted. The keyboard stroke for em dashes in Microsoft Word is Alt + 0151.

### **Formatting guidelines**

- Formatting guidelines are embedded in the JGEA’s Microsoft Word or LaTeX templates. The LaTeX template uses the Palatino font and the Word template uses the Book Antiqua font (a clone of the Palatino font).
- Page size should be set to US letter (8.5 x 11 inches). Margins on all four sides should be 1.5 inches.